



SOVENTIX GmbH, with its head office in Germany and branches in UK, South Africa, Nigeria, Canada, Chile, Kenya and Rwanda, develops, designs, constructs and operates solar and hybrid power systems on a global scale. Soventix UK is part of the international Soventix Group, and has the below vacancy to be based in London:

## Logistics Coordinator

### About the role:

In this role, you will be responsible for coordinating shipments via road, air, courier, and ocean, ensuring all customs requirements are fulfilled. You will maintain excellent relationships with clients and stakeholders, provide accurate shipment information, and solve problems to optimize service delivery. Your attention to detail, organizational skills, and ability to thrive in a fast-paced environment will contribute to the smooth execution of logistics activities.

### Your duties will include:

|   |   |
|---|---|
| Coordinate with suppliers, warehouse staff, and transportation companies to ensure timely delivery of goods                   | Identify opportunities for process improvements and cost savings within the supply chain. |
| Communicate with internal teams to provide updates on the status of orders and resolve any issues that may arise.             | Coordinate shipments via road, air, courier, and ocean, ensuring customs compliance.      |
| Act as a liaison between different departments to facilitate the flow of information and address any supply chain challenges. | Foster and strengthen relationships with clients and stakeholders.                        |

### We offer you:

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|---|--|
| Excellent Company Culture                 | Trusted responsibilities with opportunities to grow, both personally and professionally  |
| Regular performance-based salary reviews. | An opportunity to work with friendly, supportive, and collaborative colleagues who are actively contributing to a profitable, growing, and successful global group |
| Hybrid working scheme                     | A company pension scheme   |

### Your Profile / Our Requirements

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| Proven experience working in logistics, transportation, or supply chain management.                                | Problem-solving mindset with a proactive approach to addressing challenges and improving processes.  |
| Proficiency in using inventory management software and MS Office Suite (particularly Excel).                       | Adept at building strong, cooperative and productive relationships with internal and external stakeholders in order to successfully reach project realization; |
| Detail-oriented and highly organized, with the ability to multitask and prioritize tasks in a dynamic environment. | Ability to work independently with minimal supervision while also functioning effectively as part of a team.   |

### Interested?

Please send your full application to:  
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You can find more details about the Soventix GmbH on our Website [www.soventix.com](http://www.soventix.com) and on our Social Media Sites Instagram, Facebook, LinkedIn and Xing.